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THIRD PARTY PAYER – 1099 REPORTING

MANUAL PROCEDURE

If your agency uses a manual procedure for paying your third party payer, the initial payment to the third party payer is made with a TC23P and a generic object code in the 5000 or 6000 range. Those payments are then adjusted from the generic object code and third party payer EIN to the actual object code and vendor number. For additional information and more complete instructions, see the [Processing Manual P-Card Transactions](#) section of the STARS Manual.

P-CARD APPLICATION PROCEDURE

If your agency uses the P-Card application, the expenditures are posted to STARS with a TC 228 or TC 235 for original posting of the transactions or with TCs 27A/27B for the post-pending adjustments.

Once the transactions have posted to STARS, any adjustments to correct the subobject or EIN should be made using the TC 27A or 27CR to remove the transaction from the original posting and the TC 27B or 27C (post to an encumbrance) to post the transaction to the correct subobject and EIN. For additional information see the [Solving Common Problems](#) section of the STARS Manual.